

St Hilda's College
16-19 Bursary Fund
Application Form 2019 - 2020

Student's Personal Details

Surname:	Forenames:	
Date of Birth:	Age at 1 st September 2019:	
Address and post code		
Home telephone:	Mobile:	
Email:	Form:	

16-19 Guaranteed Bursary (£1,200)

Your circumstances (student)	<input type="checkbox"/>	Evidence Required	<input type="checkbox"/>
I am living in Care		Letter of confirmation from your Local Authority *	
I am a Care leaver		Letter of confirmation from your Local Authority	
I am in receipt of Income Support		Entitlement / award letter covering period April 2019-2020	
I am in receipt of both Employment Support Allowance and Disability Living Allowance		Entitlement/award letter covering period April 2019-2020	

**unless already held by the school*

16-19 Discretionary Bursary

If you are applying for this award, you live permanently in a household whose parents/guardians receive one of the following and/or the family's annual taxable income does not exceed £25,000 you can apply under this criteria.

The table below shows the evidence you will need to provide with this application.

Type of Income	Evidence Required	Enclosed
Universal Credit Payment	Three of the most recent monthly award statements	<input type="checkbox"/>
Income Support	Entitlement/award letter covering period April 2019-2020	<input type="checkbox"/>
Jobseeker's Allowance	Entitlement/award letter covering period April 2019-2020	<input type="checkbox"/>
Employment & Support Allowance	Entitlement/award letter covering period April 2019-2020	<input type="checkbox"/>
Asylum Seekers Support	Supporting letter from the Home Office covering period April 2019-2020	<input type="checkbox"/>

Pension Guarantee Credit	Evidence of Guaranteed Element of State Pension Credit covering period April 2019-2020	<input type="checkbox"/>
Child Tax Credit	Family in receipt of Child Tax Credit Award Notice marked 2019 2020, but not working Tax Credit.	<input type="checkbox"/>
Working Tax Credit (Maximum)	Working Tax Credit Award Notice marked 2019-2020. Must be for full year and not partial awards (FULL AWARD NOTICE)	<input type="checkbox"/>
Household Income <£25,000	See below *	<input type="checkbox"/>

* If you are not in receipt of any of the above, but reside in a household which has a total household taxable income of < £25,000 for the tax year 2018-2019 you may also apply for the Discretionary Bursary. Please attach proof of household taxable income, including the following: joint household earnings, benefits, unearned income, interest from savings/ or Self-assessment Tax Calculation Form (SA302)/ or Working Tax Credit Award Certificate.

Who do you live with?	Parent / carer		On your own		other	
If you live on your own, please indicate how you support yourself financially						
Are you a parent with responsibility for a child YES / NO						

Section 4 – Exceptional Circumstances

If you do not qualify for an award under the above criteria, you may still apply if you can prove that your family circumstances are putting you under financial difficulty. (Proof of income or hardship will be asked for if agreed). You may also be entitled if you were a student on Free School Meals in Year 11 or previously on the pupil premium list in year 11

Section 5 – Declaration (To be signed by student and parents/guardians)

Please read the declaration below carefully before signing:

I/we confirm that the information given on the application form is true and correct.

I/we undertake to inform the school of any alterations to any of the particulars in writing.

I/we agree to repay the school in full and immediately any sums advanced to me, if the information I have given is shown to be false or deliberately misleading.

I/we understand that if the student leaves the School before the completion of the course, payments will cease and any advanced payments will need to be repaid to the School.

I/we understand that payment of any award is conditional upon the student meeting his/her obligations under the School's Bursary Policy and Sixth Form Agreement, regarding attendance, performance, behaviour and compliance with all procedures.

I/we understand that funding covers only this school year, and that I must re-apply next year.

Student name **Parent name**

Student Signature **Parent signature**

Date..... **Date**