

# BTEC LEVEL 3 – NATIONAL EXTENDED CERTIFICATE – INFORMATION TECHNOLOGY



**ST HILDA'S**  
COLLEGE

## Course Content

The objective of this qualification is to give learners the opportunity to develop their knowledge and skills in IT systems, systems management and social media in business. This will enable learners to progress to further study in the IT sector or other sectors.

Learners will study three mandatory units:

Unit 1: Information Technology Systems

Unit 2: Creating Systems to Manage Information

Unit 3: Using Social Media in Business

Students will also study a further unit: Unit 6: Website Development

## Teaching and Learning

### How does the qualification provide employability skills?

In the BTEC National units there are opportunities during the teaching and learning phase to give learners practice in developing employability skills. Where employability skills are referred to in this specification, we are generally referring to skills in the following three main categories:

**cognitive and problem-solving skills:** use critical thinking, approach non-routine problems applying expert and creative solutions, use systems and technology

**intrapersonal skills:** communicating, working collaboratively, negotiating and influencing, self-presentation

**interpersonal skills:** self-management, adaptability and resilience, self-monitoring and development

## Assessment

Unit 1: written exam (2 hours)

Unit 2: practical exam on computer (10 hours in total over 1 week)

Unit 3: coursework

Unit 6: coursework

## Progression

### What could this qualification lead to?

This qualification carries the same number of UCAS points as an A level qualification and is recognised by higher education providers as meeting admission requirements to many relevant courses.

## Entry Requirements

GCSE Grade 4 or above

## Examination Board

Pearson/Edexcel

## Further Details

Mr A Makin

The 6<sup>th</sup> Form  
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