COLLEGE 16-19 BURSARY FUND APPLICATION FORM 2023/24



Student's Personal Details

Surname:		Forenames:	
Date of Birth:	Age at 1st September 2023:		
Address and post code			
Home telephone:		Mobile:	
Email:			Form:

16-19 Guaranteed Bursary (£1,200)

Your circumstances (student)	Evidence Required	
I am living in Care	Letter of confirmation from your Local Authority*	
I am a Care leaver	Letter of confirmation from your Local Authority	
I am in receipt of Income Support	Entitlement / award letter covering period April 2022-2023	
I am in receipt of both Employment Support Allowance and Disability Living Allowance	Entitlement/award letter covering period April 2022-2023	

16-19 Discretionary Bursary

If you are applying for this award, you live permanently in a household whose parents/guardians receive one of the following and/or the family's annual taxable income does not exceed £25,000 you can apply under this criteria.

The table below shows the evidence you will need to provide with this application.

The 6th Form @ St Hilda's

^{*}unless already held by the school

Type of income	Evidence required	Enclosed
Universal Credit Payment	Three of the most recent monthly award statements	
Income Support	Entitlement/award letter covering period April 2023-2024	
Jobseeker's Allowance	Entitlement/award letter covering period April 2023-2024	
Employment & Support Allowance	Entitlement/award letter covering period April 2023-2024	
Asylum Seekers Support	Supporting letter from the Home Office covering period April 2023-2024	
Pension Guarantee Credit	Evidence of Guaranteed Element of State Pension Credit covering period April 2023-2024	
Child Tax Credit	Family in receipt of Child Tax Credit Award Notice marked 2023-2024, but not working Tax Credit.	
Working Tax Credit (Maximum)	Working Tax Credit Award Notice marked 2023-2024. Must be for full year and not partial awards (FULL AWARD NOTICE)	
Household Income <£25,000	See below *	

Who do you live with?		Parent / carer		On your own	Other	
If you live on your own, plea	ase in	dicate how you suppo	rt you	rself financially.		
Are you a parent with respo	nsibi	lity for a child? YES	/ NO			
Have you been a resident in	the I	JK for 3+ years? YES	/ NO			
Signature						_

^{*} If you are not in receipt of any of the above, but reside in a household which has a total household taxable income of < £25,000 for the tax year 2022-2023 you may also apply for the Discretionary Bursary. Please attach proof of household taxable income, including the following: joint household earnings, benefits, unearned income, interest from savings/ or Self-assessment Tax Calculation Form (SA302)/ or Working Tax Credit Award Certificate.

Section 4 - Exceptional Circumstances

If you do not qualify for an award under the above criteria, you may still apply if you can prove that your family circumstances are putting you under financial difficulty. (Proof of income or hardship will be asked for if agreed). You may also be entitled if you were a student on Free School Meals in Year 11 or previously on the pupil premium list in year 11.

Section 5 - Declaration (To be signed by student and parents/guardians)

Please read the declaration below carefully before signing:

I/we confirm that the information given on the application form is true and correct.

I/we undertake to inform the school of any alterations to any of the particulars in writing.

I/we agree to repay the school in full and immediately any sums advanced to me, if the information I have given is shown to be false or deliberately misleading.

I/we understand that if the student leaves the School before the completion of the course, payments will cease and any advanced payments will need to be repaid to the School.

I/we understand that payment of any award is conditional upon the student meeting his/her obligations under the School's Bursary Policy and Sixth Form Agreement, regarding attendance, performance, behaviour and compliance with all procedures.

I/we understand that funding covers only this school year, and that I must re-apply next year.

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